

# BEVERLEY TOWN COUNCIL

## BEVERLEY CHRISTMAS LIGHTS (Working Group Meeting)

7<sup>th</sup> November 2017

**Present:** Councillors Duncan Jack, Phil Dodsworth, Prue Blake and Joy Jack from Christmas Lights Appeal Group, and Harry Burton (Beverley Lions), Judy Sagar (Westwood Lions) and Graham Tait (Flemingate)

**In attendance:** Carol Oliver, Deputy Town Clerk

### 119 To receive apologies for absence

Apologies were received from Mr Jacobson (East Riding of Yorkshire Council) and Cllr A Willis

### 120 To note the minutes of the meeting of the 3<sup>rd</sup> October 2017

**Resolved:** The minutes of the meeting of the 3<sup>rd</sup> October 2017 were noted.

### 121 Matters arising not on the Agenda

#### Trees outside County Hall

Prue Blake said that Sue Baldock from the Beverley Renaissance Partnership asking if the Town Council would be able to contribute to the installation of the lights on the trees at County Hall at a cost of £300. Prue Blake said in correspondence with Mr Parnaby and Mr Burnitt when the installation of lights on the trees at County Hall was discussed, they had agreed to pay for the installation. It was agreed that Cllr Jack would speak with Cllr Pearson to ask him to speak both Mr Parnaby and Mr Burnitt in connection with this.

#### Christmas Trees

Joy Jack said that she had ordered 21 trees at the cost of £20.50 and has received £255 in donations. Cllr and Mrs Jack are to assist with the erection of these. The trees will be erected the weekend of the 30<sup>th</sup> November.

Coles Solicitors and a private property would like a bracket and the Deputy Town Clerk will find out the erection costs together with the electricity for it.

#### Market Cross Box

The Deputy Town Clerk informed the meeting that the Market Cross Box would be ready for the 17<sup>th</sup> November and Mr Jacobson is aware of this.

### 122 To receive the statement of finances

Joy Jack reported there is £2089.06 in the Appeal account which includes the Fashion Show, a donation from TSB and the boxes in some shops. The evening with Sean Finch was cancelled as he was in Beverley the night before at Armstrongs. Armstrongs held a raffle which raised £150 raffle. Fund raising events to take place are the Flower Demo and the tombola at the Beverley Festival of Christmas.

There is £12002 in the Town Council Account but £10000 of this is committed to expenditure.

### 123 To discuss the event on 23<sup>rd</sup> November

The Deputy Town Clerk reported the road closure is in place from 3pm-9pm. She reported that the small car park on Sow Hill is for disabled parking which is a new requirement for road closures. Old Waste is closed to assist with the members of the public gathering for the Market Cross service.

Small rides are to be in the middle of Saturday Market – nearer to Kings Head. These are to be roasted chestnuts, toffee apples, frying pan selling hot dogs, trampoline, a tea cup ride and a small swing. These will be powered by silent generators from a lorry in the middle of Saturday Market. Natalie Acton and Tommy Coles are to speak.

The Deputy Town Clerk asked that risk assessments and insurance be sent to her as soon as possible.

Judy Sagar is to forward the risk assessments for the sleigh to the Deputy Town Clerk.

The music will be switched off during the Market Cross service.

Tony Peers Productions will have panto characters in the Saturday Market.

The timing of the events is as follows:

- 5.30pm The Band of St Mary's Beverley Church Lads' and Church Girls' Brigade
- 6.00pm Beverley Lions Service at Market Cross conducted by the Rev Diane Finch of Toll Gavel Church and the school choir from Minster Primary School
- 6.25pm Beverley Lions Market Cross Tree Switch on by President of the Beverley Lions, Mr Bill Rice, Mayor of Beverley, Cllr Ann Willis and by CBBC 'Officially Amazing' presenter, Ben Shires
- 6.30pm Christmas Lights Appeal Group Prize Giving to Children by CBBC 'Officially Amazing' presenter Ben Shires
- 7.00pm Events are well underway at Flemingate with the Rock Choir, Town Crier, Santa Claus, Christmas Market, Bartipi and much more
- 7:15pm Christmas Light switch on and Firework Spectacular Event at Flemingate

Guest & Phillips have agreed to co-ordinate their switch on of their lights with the switch on of the lights.

The children's presentation by Ben Shires will take place near the sleigh near Kings Head, Saturday Market and Prue Blake said Susan Oliver would be the compere for the children's presentation. A letter has gone to the schools to inform them where the presentation will take place.

Graham Tait provided the Deputy Town Clerk with the Event plan for the event at Flemingate.

Natalie Acton said she would be providing 2 security and 2 stewards and will let the Town Council know the cost. Natalie Acton said that work place first aiders are sufficient for this type of event. Cllr Dodsworth is to speak to a first aid trainer he knows and the Deputy Town Clerk is to find out what the cost would be from Cascare.

Prue Blake said that some of the shops would stay open.

Cllr Dodsworth is to go to Beverley FM to publicise the event. The event has been advertised in the local press and coverage so far has been good. Joy Jack suggested handing out fliers in Saturday Market the weekend before.

Date of next meeting: 9<sup>th</sup> January 2018 at 1.30pm

The meeting closed at 2.10pm

Signed .....Date.....