

Beverley in Bloom Working Group

Wednesday 13th April 2016

Present: Wendy Usher-Bacon, Linda Freeman, Margaret Martin, Clive Waddington, Peter and Sue Dack, Christina Upton, Tony Ashby, Penny Lynch, Peter Tomkys, Jenny Clatworthy, Mary Hutchinson and David Ryley (Vice Chair).

In attendance – Carol Oliver (Deputy Town Clerk)

In the absence of the Chair, Cllr P Astell, Mr Ryley chaired the meeting.

Mr Ryley welcomed Jenny Clatworthy, who was a new member to the group.

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| 46 | <p>To receive apologies for absence</p> <p>Apologies were received from Cllrs P and T Astell, Liz Jones, Mr and Mrs Dunn, Mark Lynch and Harold Bottomley.</p> | |
| 47 | <p>To note the minutes of the meeting on the 20th January 2016</p> <p>The minutes were noted.</p> | |
| 48 | <p>Matters Arising not on the Agenda</p> <p>Min 37 (Min 30) Dr Waddington reported that his contact, Dr Hogg, had made with contact with Nathan Bush from the Georgian Quarter and he hoped a donation from the Georgian Quarter would be forthcoming.</p> <p>Dr Waddington reported he had decided to get in touch with Garden Centres to ask them to sponsors for two planters outside Tesco at a cost £400 per planter and £200 per planter for two planters outside the Treasure House. The price difference is due to the footfall in these areas. The garden centre will provide the planter and plants and there will be a plaque saying the sponsor's name. Beverley in Bloom will maintain and water the planters. These are self-watering planters. An invoice for £400 has been sent Hornsea Garden Centre (the old Springdale Garden Centre) for sponsorship of a planter at Tescos. Mr Ryley will speak to Tesco in connection with the planter as they lease the land from East Riding of Yorkshire Council and there may be a conflict of interest.</p> <p>Dr Waddington is contacting the other Garden Centres to offer them sponsorship.</p> <p>Mr Tomkys said that he is happy with the supply of the planter from the garden centre but would like Beverley in Bloom to do the planting and gardening of the planter as this will ensure it keeps in line with the Beverley in Bloom's theme. His concern is that Beverley in Bloom is losing control of the sites and the garden centres may not follow the theme of Beverley in Bloom with their choice of plants. Members commented that the existing planters' plants are chosen by the member who manages that planter.</p> <p>Mr Tomkys' view is that Beverley in Bloom should undertake the work. Mr Tomkys referred to the sponsorship of the roundabouts. He said that the roundabouts are sponsored but the East Riding of Yorkshire Council's workers do the planting/maintaining.</p> <p>Mr Ryley said that if members do not agree to this route then sponsorship would have to be rethought. A discussion took place about whether each sponsor should be considered individually. Mr Tomkys said the he felt the Co-Ordinator has made a decision without consultation this committee and was unhappy with this course of action. A discussion took place. Mrs Freeman pointed out that the Co-Ordinator had been given the remit to seek sponsorship. Mr Ryley suggested that this matter be voted upon.</p> <p>Mrs Dack proposed and Mrs Martin seconded that the Co-Ordinator seeks sponsorship for the planters. A vote took place - Wendy Usher-Bacon, Linda Freeman, Margaret Martin, Clive Waddington, Sue Dack, Christina Upton, Tony Ashby, Mary Hutchinson and David Ryley (Vice Chair) in favour, Mr Dack and Mr Tomkys were against and Penny Lynch abstained.</p> <p>Mr Ryley said the group should work together for the benefit of and to raise the profile of Beverley.</p> <p>Dr Waddington said he has telephoned and left messages for Mr Palmer at the East Riding of Yorkshire Council regarding the triangle near the cemetery and will continue to pursue this. He is also</p> | <p>Mr Ryley to speak to Tesco and report to Dr Waddington</p> <p>Dr Waddington to contact Garden Centres.</p> <p>Dr Waddington to</p> |

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| | <p>enquiring about the levelling of the planters at North Bar Within and will be discussing the use of sustainable compost with him.</p> <p>Min 41 (b) – The Deputy Town Clerk reported that volunteers are unable to use the Town Council policy as it is for paid staff. The Town Clerk suggested that ERVAS are contacted to ask for a volunteer grievance policy and the Deputy Town Clerk is to contact ERVAS.</p> <p>Mrs Hutchinson said she had contacted Andrew and Kevin. They were prepared to help but are unable to become members.</p> <p>Min 43 – Dr Waddington confirmed the pie and pea supper was cancelled.</p> <p>Min 44 – Mr Tomkys reported that Peter Doherty is to contact him tonight regarding the plaques and he will liaise with Dr Waddington.</p> <p>Min 45 Newsletter – Mr Ryley suggested the newsletter should be sent by email to save postage costs. Any items are to be sent to Wendy Usher Bacon for the newsletter. It is vital she receives articles for this. Mr Ryley suggested a monthly update is sent to Beverley Guardian and they will publish if they are able. The Beverley Guardian is happy to receive press releases and photographs as this makes their life easier.</p> | <p>endeavour to make contact with ERYC.</p> <p>The Deputy Town Clerk to contact ERVAS for a grievance policy for volunteers.</p> <p>Dr Waddington and Mr Tomkys to speak regarding the plaques.</p> <p>All members to send items to Wendy Usher Bacon for the newsletter.</p> |
| 49 | <p>To re-iterate the Beverley Town Council Policy on Health & Safety of Volunteers</p> <p>The Deputy Town Clerk reported that she had spoken with the Town Clerk and this was the policy of the Council and is unable to be changed. Dr Waddington confirmed this was the information he had received from the Town Clerk. Mr Tomkys said who would purchase the cones. The Deputy Town Clerk reported that there are cones available in the car park at the Town Council Offices for use.</p> | |
| 50 | <p>To receive a statement of finances</p> <p>The Statement of finances distributed with the Agenda was noted. The Deputy Town Clerk said this included the money which had been raised by fund raising and the Beverley Lions donation.</p> | |
| 51 | <p>To receive reports:</p> <p>(a) Coordinator's Quarterly Report –see report circulated from Dr Waddington with updates on:</p> <p>Yorkshire in Bloom visit – Thanks are expressed to the Council for providing the banners welcoming the judges. Dr Waddington reported the Yorkshire in Bloom judging went well. The judges commented that there were insufficient photographs of people doing the work in the brochure. The photographs should be from the last 12 months. The brochure should be about 20 pages in length. A mentoring visit is to be held. The summer judging is 14th July 2016 where a shorter version of the booklet is required. Beverley FM interviewed the judges and this caused a little delay. The judges appear to be impressed.</p> <p>Tesco Community Grant - A grant of £8000 was awarded from Tesco Community Grant. Members were disappointed with the advertising of the groups who were in the final three. Members reported they had to ask for the tokens. Mr Ryley said that in fact over 17000 votes were cast over a short period of time and that Beverley in Bloom's experience must have been an exception. Mr Ryley said that positive/constructive feedback was welcome. Any feedback comments should be forward to Dr Waddington and he will prepare the email to be sent to the company organising the scheme for Tesco. Mr Ryley reported that the moneys would be available in an on-line guarantee account from the 15th April.</p> <p>Beverley Town Council Grant application – Beverley in Bloom Queen's Anniversary were awarded £2500 from the Beverley Town Council. The Town Clerk is taking advice from ERNLLCA regarding a legal matter before the cheque can be handed over. Mrs Freeman was thanked for her hard work in preparing the application.</p> <p>Sunflower Growing Competition - Dr Waddington reported that Pam Atkins, Mary Hutchinson, David Ryley and he are attending Minster School on Friday morning at 9am to plant sun flower seeds. Mr Ryley suggested that photographs are taken and a press release prepared and sent to the Beverley Guardian.</p> <p>(b) Fund raising report/Membership</p> <p>Miss Lynch reported that two new members had come forward and she had notified Dr Waddington. Another gentleman was about to join but he started college. One new member had come from</p> | <p>Positive feedback and criticism is to be sent to Dr Waddington by email that will then send an email to Mr Ryley.</p> |

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| | ERVAS and the other through the leaflet at the Christmas Tree Festival. | |
| 52 | <p>To receive information on the current state regarding replacement planters</p> <p>Dr Waddington reported that there are sufficient funds to replace the barrels. Mr Dack said he felt the barrels near the Magistrates Court look lost and suggested that the existing barrels are relocated and new one purchased for this area. Dr Waddington said that these barrels were purchased with a 50% contribution from the East Riding of Yorkshire Council. Dr Waddington said he is arranging for a representative from Amberol to attend. He asked which members would be interested in this. All members would be interested and he would set up the meeting for the 20th April 2016 at 10am til 12 noon at 12 Well Lane.</p> <p>It was agreed that the decision of the meeting on the 20th April 2016 would decide on replacement planters. It was agreed all are to be self-watering.</p> | <p>All members to attend a meeting with Amberol on the 20th April 2016 at 10am at 12 Well Lane, Beverley.</p> |
| 53 | <p>To receive the Timetable for Summer Planting</p> <p>Dr Waddington reported that the plants are expected at the end of May 2016.</p> | |
| 54 | <p>To discuss the Town Council Competition</p> <p>It was agreed that the Town Competition would go ahead. Mrs Martin agreed to lead this together with the members who assisted last year. Mrs Martin said she did not wish this to become a fund raising event. It was agreed a small raffle would be held. Members are to think about a potential speaker for the event.</p> <p>My Ryley suggested contacting local garden centres and other local businesses for prizes for each category winner like Tesco do with the community category.</p> <p>Mr Tomkys said he had written a letter to the category winners in the past inviting them to become a member of Beverley in Bloom. Two members had joined Beverley in Bloom following receipt of the letter. Mrs Martin said that when the garden is judging, the work of Beverley in Bloom is talked about and a leaflet is left with them. Mr Tomkys said that the people who are winners have expertise that the group could use. Mrs Martin said that winners may not want to join Beverley in Bloom group as they think this may prevent them from entering the competition. Mr Ryley suggested a letter of thanks be sent for entering Beverley in Bloom with another invite asking them to become a member of Beverley in Bloom in order that the group could benefit from their expertise. All members agreed.</p> <p>Mrs Martin is to speak with Matt Snowden about a press release for the town competition in order to promote it.</p> | <p>Mrs Martin to organise this with the assistance from other members as last year.</p> <p>All members to think about a speaker for the town competition.</p> <p>Mrs Martin to speak to Matt Snowden regarding the press release for the competition.</p> |
| 55 | <p>To receive an update on Flemingate</p> <p>Dr Waddington reported that Mr Tait, the Flemingate Manager is considering a flower corridor from Flemingate to the Town. Flemingate have ordered 40 baskets from Plantscape. Plantscape are attending twice per week to water them. Mr Tait is not keen for ground-level planters due to the possibility of anti-social behaviour.</p> | |
| 56 | <p>To discuss having Beverley Open Gardens</p> <p>Dr Waddington said that he and Mr Dunn had spoken about Beverley Open Gardens in localities. Mrs Martin said that some Beverley Open Gardens are already taking place. The Deputy Town Clerk reported that NGS allotment one day is in July 2016. Dr Waddington said he would speak to Mr Dunn on his return from holiday.</p> | <p>Dr Waddington is to speak to Mr Dunn on his return from holiday.</p> |
| 57 | <p>To discuss the purchase of Hi viz jackets</p> <p>Dr Waddington reported he had sent an email to the members of the group and had very little response. A list was prepared at the meeting of members who wished to have high viz jackets. The high viz jacket should say Beverley in Bloom volunteer working in association with Beverley Town Council.</p> | |
| 58 | <p>To discuss the ERVAS funding streams</p> <p>Dr Waddington has not looked at the ERVAS funding streams due to the success of the recent grant applications.</p> | |
| 59 | <p>Memorial Benches – use ERVAS network or members contacts for worthy causes</p> <p>Dr Waddington said that the grant received from the Tesco scheme will not cover the purchase of benches. Mr Tomkys and Dr Waddington are to speak about purchasing a bench. The Deputy Town</p> | <p>Dr Waddington to speak to ERYC. Any member who wishes to</p> |

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| | Clerk advised Dr Waddington to speak with the East Riding of Yorkshire Council regarding the siting of benches. Dr Waddington will look at the ERVAS network. | consider a memorial bench is to contact Dr Waddington. |
| 60 | <p>Any Other Business</p> <p>The Deputy Town Clerk reported that the Tour de Yorkshire is starting in Beverley on the 29th April 2016 and the Town Council are putting yellow and blue bunting etc. and she asked for volunteers with the tying of blue and yellow bows to the planters. Mrs Freeman volunteered. Mrs Hutchinson said she would decorate the planters at the Minster and asked that the blue and yellow items be delivered to her.</p> <p>Dr Waddington said there is a talk on the 11th May by John Killingbeck. Dr Waddington has posters and tickets.</p> <p>Mrs Lynch said she was disappointed that she felt unable to fund raise as these were social events for members and the public which raised the profile of Beverley in Bloom and raised some funds.</p> <p>Mr Ryley asked for clarification of this. Mrs Usher-Bacon said the fund raising group had met and with the grants that had been received or about to be received, fund raising would not be needed at the present time. Dr Waddington said there are the talk and the trip to Harlow Carr. Mrs Lynch said that members of the public were asking her when the next fund raising event is and she told them about the talk but they said they did not want to go. Mrs Lynch said that all the events held made a profit and were enjoyed by members and members of the public. Mr Tomkys said that an annual get together to share each other's company with some food avoids the group becoming a clique.</p> <p>Mr Ryley said social events are very important and if any member had any ideas for an activity, to contact him and that he would be happy to discuss this with them.</p> | All members to think about ideas for social events to contact Mr Ryley. |
| 61 | <p>Date of Next meeting</p> <p>6th July 2016 at 1.30pm this is to be the Annual General Meeting.</p> | |