



**Town Clerk:** Ms. Helen Watson FSLCC

**Office Address:** 12 Well Lane, Beverley, East Yorkshire, HU17 9BL

**Tel:** 01482 874096 **Email:** clerk@beverley.gov.uk **Website:** www.beverley.gov.uk

14<sup>th</sup> May 2018

To all members of the Town Council

Dear Councillor,

### **MEETING OF THE TOWN COUNCIL – MAYOR MAKING**

You are hereby summoned to attend the Annual Mayor Making Meeting of the Beverley Town Council to be held in the Guildhall, Register Square, Beverley on **Monday 20<sup>th</sup> May 2019** to commence 6.30pm.

Yours sincerely,

*H Watson*

Helen Watson FSLCC  
Town Clerk

### **AGENDA**

1. **Apologies**  
To receive and accept apologies for absence
2. **Welcome**  
The outgoing Mayor to welcome Councillors, Honorary Freemen, Guests, Members of the Public and Press
3. **(a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**  
  
**(b) To note dispensations given to any member of the council in respect of the agenda items listed below.**
4. **Good Neighbour Award**  
The outgoing Mayor to present the Good Neighbour Award
5. **Young Persons Award**  
The outgoing Mayor to present the Young Persons Award
6. **Mayoral Charities**  
Presentation of the Cheque - the outgoing Mayor to announce funds raised for his nominated charities:
  - **Beverley Cherry Tree Community Association**
  - **The Beverley Company of Church Lads and Church Girls Brigade**
7. **Short address and presentations by the outgoing Mayor**  
To receive a short address and presentations from the outgoing Mayor, prior to the handover to the new Mayor.

**8. Election of Mayor**

- i. To elect a Mayor for the current Municipal Year.
- ii. The newly elected Mayor will be robed, adorn the Chains of Office and sign the Declaration of Acceptance of Office.

**9. Short address by the incoming Mayor**

- i. To receive a short address and vote of thanks to the outgoing Mayor from the incoming Mayor.
- ii. The incoming Mayor will announce the Mayoress/Consort and the Mayoral Charities.
- iii. **Presentation of Mayoral Badges:** Presentation to past Mayor and Mayoress, Bryan Pearson and Shirley Pearson.

**10. Election of Deputy Mayor**

To elect a Deputy Mayor for the current Municipal Year

- i. The newly elected Deputy Mayor will be robed and adorn the Chains of Office.
- ii. The Deputy Mayor will announce his Deputy Mayoress/Consort

**11. To elect members to the subcommittees, working groups and external groups of Beverley Town Council as tabled by members:**

**(a) Town Council Committees**

- i. Policy Committee (8 members, plus 2 substitutes – Quorum 4)
- ii. Planning, Property and Services Committee (8 members, plus 2 substitutes – Quorum 4)
- iii. Personnel Committee (4 members – Quorum 4)
- iv. Grants Committee (8 members – 2 from each Ward – Quorum 4)

**(b) Town Council Working Groups**

- i. Beverley in Bloom (3 members)
- ii. Beverley Christmas Lights (3 members)
- iii. Brighter Beverley (3 members)

**(c) External Groups**

- i. Local Growth Partnership - formally Beverley Renaissance Partnership (2 representatives)
- ii. Parish Planning Liaison Meetings (1 representative)
- iii. East Riding and North Lincolnshire Local Councils Association – ERNLLCA (2 representatives)
- iv. East Yorkshire Town Council Network (The Mayor and the Town Clerk)
- v. Beverley War Memorial Hall (2 representatives)
- vi. Flood Liaison (1 representative)
- vii. Beverley Chamber of Trade (1 representative)
- viii. Parish Transport Champion (1 representative, plus 1 substitute)
- ix. Manor Road Nursery Governor (1 representative)

**15. To approve a calendar of meetings for the 2019/20 Municipal Year in accordance with Standing Orders.**

***The formal meeting concludes.***

***Members and guests were invited to adjourn to the Mayors Parlour for light refreshments.***

***Please let officers know if you require any food or drink bringing downstairs.***