

# Beverley Town Council

## Planning, Property & Services Meeting

4<sup>th</sup> July 2017

**Present:** Councillors Aird (Chair), B Cooper, G Cooper, P Dodsworth, D Elvidge and N Machen.

**In Attendance:** Carol Oliver (Deputy Town Clerk) and the Mayor, Cllr A Willis.

### 412 To receive apologies for absence

Apologies were received from Cllr Peacock.

### 413 (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Aird declared a non pecuniary interest in application number 17/01694 as she is a trustee of Beverley and North Holderness Drainage Board.

### (b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

### 414 To note the minutes of the Planning Property & Services meeting held on the 13<sup>th</sup> June 2017 which will have been approved at Full Council on the 26<sup>th</sup> June 2017.

**Resolved:** The minutes of the Planning Property & Services meeting held on the 13<sup>th</sup> June 2017 which will have been approved at Full Council on the 26<sup>th</sup> June 2017 were noted

### 415 To review the action plan from the Minutes of the 13<sup>th</sup> June 2017

**Resolved:** the action plan was reviewed.

### 416 Matters Arising from the above Minutes not on the Agenda

No matters arising.

### 417 To discuss the allotments:

#### a) To receive numbers on the Allotment Waiting List

The Deputy Town Clerk reported there are 22 people on the allotment waiting list, 11 people out of the boundary, 4 people who want the other half of their allotment plots and 7 people who are new to the list.

#### b) Any other issues to be reported by the Deputy Town Clerk

The Deputy Town Clerk reported that a resident from Newton Drive had complained about the ditch being over grown and the hedge needs trimming back. The Town Clerk and Handyman are in contact with the resident to resolve this. The Deputy Town Clerk to report back at the next meeting.

Cllr Aird reported she had visited the Community Plot with the Town Clerk

### 418 To receive an update on the Skatepark

The Deputy Town Clerk reported that the Handyman clears the Skatepark three times per week and no anti social behavior issues have been reported.

#### 419 To consider grit and litter bin requests

The Deputy Town Clerk reported that the Corporation Road litter in needs to be replaced as it is damaged. The Deputy Town Clerk to contact East Riding of Yorkshire Council to replace this.

**Resolved:** The Deputy Town Clerk to contact East Riding of Yorkshire Council to replace the Corporation Road litter bin.

#### 420 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Number	Address	Ward	Plan Type	Application	Decision
17/01829	29 Admiral Walker Road	SMW	F	Erection of first floor extension to side	No objection
17/01657	East Riding Theatre Lord Roberts Road	MS	Reg 3	Installation of external lighting, paving and bollard	No objection
17/01694	Jacobs Well Appeal Warehouse, Swinemoor Lane	MS	F	Siting of 2 portacabins to north and south elevations of existing warehouse with access ramps and link walkway extensions and siting of 1 portacabin to east elevation of existing office building and access ramp	No objection
17/01353	The Co-operative Food, 1 Hull Road	MS	PAD	Revised Information - Display of 4 internally illuminated fascia signs, 2 non-illuminated wall mounted aluminium panels, 4 non-illuminated post mounted aluminium panels, 2 non-illuminated double sided post mounted aluminium panels and 1 illuminated totem sign internally (amended plans)	No objection
17/02020	Land North of Lady Le Gros Public House, 155 Norwood	SMW	Tele Prior Notification	Installation of 17.5m monopole mast supporting 3 antennas and 2 transmission link dishes, 3 equipment cabinets, an electrical meter cabinet and ancillary development	No objection
17/01738	Thomson, 59 Toll Gavel	SMW	LBC	Re-painting of shop front	No objection
17/01743	Thomson, 59 Toll Gavel	SMW	PAD	Display one fascia sign and one externally illuminated hanging sign	No objection
17/01682	Flemingate Centre, Flemingate	MS	F	New bi fold doors to shop front and new kitchen extract flue to rear elevation	No objection

#### 421. Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:

**17/01935** BEVERLEY CONSERVATION AREA: Ash T1 - Fell because of excessive shading and low amenity value.

Location: 90 Minster Moorgate

Due Date: 29<sup>th</sup> June 2017

**Resolved:** Objection – Beverley Town Council ask this tree is crown reduced, pruned and shaped.

**17/0191** BEVERLEY CONSERVATION AREA: Oak: 20% Crown reduction to avoid damage to neighbouring property roof, Holly; 30% crown reduction and shape, Hawthorn x2: reduce in height by 15%

Location: 36 Eastgate

Due Date: 4<sup>th</sup> July 2017

**Resolved:** No objection

#### 422 To consider and approve the Emergency Plan 2017

**Resolved:** Members approved the Emergency Plan 2017 and this is to be sent to East Riding of Yorkshire Council and all interested parties.

#### 423 To receive consultations

(i) Draft Lower Derwent Valley SPD public consultation 12 June - 24 July 2017

**Resolved:** Members noted the public consultation of the Draft Lower Derwent Valley SPD.

**424 To receive road closure notices**

(a) Notification of temporary up-coming road closure to North Bar Within, Beverley (Sunday 9 July 2017) to remove high level vegetation & work to North Bar Gates

**Resolved:** Notification of temporary up-coming road closure to North Bar Within, Beverley (Sunday 9 July 2017) to remove high level vegetation & work to North Bar Gates was received.

(b) Temporary prohibition over Beverley Station Level Crossing, Armstrong Way, Beverley between 21.15 hrs Sunday 2 July 2017 until 05.40 hrs Monday 3 July 2017 to enable essential track maintenance works to take place.

**Resolved:** Temporary prohibition over Beverley Station Level Crossing, Armstrong Way, Beverley between 21.15 hrs Sunday 2 July 2017 until 05.40 hrs Monday 3 July 2017 to enable essential track maintenance works to take place was received.

(c) Notification of Up-coming road closure for Flemingate Level Crossing between 23.35 hrs Saturday 16 September 2017 until 08.55 hrs Sunday 17 September 2017 to enable essential track maintenance works to take place.

**Resolved:** Notification of Up-coming road closure for Flemingate Level Crossing between 23.35 hrs Saturday 16 September 2017 until 08.55 hrs Sunday 17 September 2017 to enable essential track maintenance works to take place was received.

(d) Notification of temporary up-coming road closure for works to Mill Lane, Beverley for works to be carried out (gas mains replacement works) commencing Monday 4 September 2017 to 17<sup>th</sup> September 2017 to enable gas mains replacement works to take place.

**Resolved:** Notification of temporary up-coming road closure for works to Mill Lane, Beverley for works to be carried out (gas mains replacement works) commencing Monday 4 September 2017 to 17<sup>th</sup> September 2017 to enable gas mains replacement works to take place was received.

(e) Notification of up-coming road closure - (North Bar Within, Beverley - under the bar itself) night works from 2am until 11am / Friday 23 June 2017 early hours of tonight

**Resolved:** Notification of up-coming road closure - (North Bar Within, Beverley - under the bar itself) night works from 2am until 11am / Friday 23 June 2017 early hours of tonight was received.

**425 To receive an update on street lighting**

The Deputy Town Clerk reported that the street lamp column would not be sited between Highfield Road/Poplar Drive.

**426 To receive a Report of Decision Notices**

Application Number	Address	Description	Decision
17/01301	61 Norwood	Erection of single storey extension to rear	Approved
17/01027	1 Atkinson Way	Erection of entrance porch following demolition of existing	Approved
17/01008	22C Trinity Lane	Display of a non-illuminated fascia sign	Approved
17/01245	2 St John Street	Erection of garden shed to rear	Approved
17/01325	14 Lowfield Road	Erection of single storey extension to rear	Approved
17/01587	2 St John Street	Certificate of Lawfulness for Proposed Works to a Listed Building to convert the existing downstairs WC into a shower and WC	Approved
17/01257	Listed Wall and Piers St Marys Manor North Bar Within	Installation of historic information board	Approved
17/01770	2 Seven Corners Lane	BEVERLEY CONSERVATION AREA: Copper Beech: fell due to storm damage and fungal brackets.	Approved
17/01405	8 New Walk	Erection of timber shed to replace existing shed	Approved
17/01273	Leonard Silver, 29 Saturday Market	Internal alterations to provide new staircase between first and second floors to serve second floor storage,	Approved

		installation of velux window and associated works	
17/00385	Evans Halshaw, Swinemoor Lane	TPO SWINEMOOR LANE, BEVERLEY - 1994 (REF:437) G1: Group of Ash - 1 - 1.5m Crown lift all ash trees and remove small suppressed stems and remove deadwood over public path	Approved
17/00599 LBC	Block H, County Hall	Erection of single storey extension, external/internal alterations and replacement of roof tiles	Approved
17/00598	Block H, County Hall	Erection of single storey extension, external/internal alterations and replacement of roof tiles	Approved
17/01734	Oak Haven, 26 Cartwright Lane	Erection of single storey extension to rear	Approved
17/01481	67 North Bar Within	Alterations to increase width to existing access and installation of gate	Approved
17/01440	11 Minster Court	Installation of patio door following removal of existing window	Approved
17/01607	24 The Leases	Erection of single storey extension to side and rear	Approved
17/01497	22 Long Lane	Erection of single storey extension to rear following demolition of existing and construction of dormer windows to rear	Approved
17/01588	34 Chestnut Avenue	Erection of single storey extension to side	Approved

**Resolved:** The report of decision notices was accepted.

The meeting closed at 7.05pm

Action Plan – Planning Property & Services 4<sup>th</sup> July 2017

Action	Person responsible	Due by
417(b) – Newton Drive hedge/ditch – report back outcome	The Deputy Town Clerk	25 <sup>th</sup> July 2017
419 – Corporation Road litter bin to be replaced	The Deputy Town Clerk	Operational
422 – Send Emergency Plan to East Riding of Yorkshire Council and other interested parties	The Deputy Town Clerk	Operational
423 – Respond to the public consultation of the Draft Lower Derwent Valley SPD.	All Councillors	24 <sup>th</sup> July 2017