



## Planning, Property & Services Meeting

26<sup>th</sup> November 2019

6.30pm at 12 Well Lane, Beverley

**Present:** Councillors P. Astell (Chair), D. Boynton, D. Horsley, C. Wildey, A. Willis.

**In Attendance:** Matthew Snowden (Deputy Town Clerk), 3 members of the public

### 122/19: To receive apologies for absence

Apologies were received from Cllrs T. Astell (substitute), S. Blencoe, I. Gow and S. Rance.

### 123/19: Declarations of Interest

**123.1: To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**

Cllr D. Boynton declared a non-pecuniary interest as an elected member of East Riding of Yorkshire Council regarding planning application 19/03731/TELCOM, due to members of his family living close to the area that may benefit if the telecom mast is relocated as requested in this submission.

**123.2: To note dispensations given to any member of the council in respect of the agenda items listed below.**

No dispensations were given.

### 124/19: To approve and sign the minutes of the Planning, Property and Services meeting held on 15<sup>th</sup> October 2019

*Resolved: Having been approved and signed at Full Council on Monday 25<sup>th</sup> November, the minutes were noted by the committee.*

### 125/19: Energy Centre (Beverley Leisure Complex – Planning Ref 19/02368/REG3)

To receive an update from Mr Robin Barmby (ERYC Principal Asset Officer - Energy/Carbon)

The Deputy Town Clerk reported that Mr Barmby had contacted the Town Council to explain that the Eastern Area Planning Subcommittee (ERYC) had refused planning permission for this application and, as such, there would be nothing for him to report to the meeting. Although the current future of the project is unknown, if it is resubmitted Mr Barmby will contact the Deputy Town Clerk to arrange consultation opportunities with the Town Council.

## 126/19: Planning Applications

Planning Ref	Address	Ward	Application Details	Comment
19/03548/ PLF	Beverley Racecourse Beverley Westwood York Road Beverley HU17 8QZ	SMW	Erection of single storey extension for use as Jockeys amenities room	Beverley Town Council has no objection to this application.
19/03731/ TELCOM	Land North West Of Regal Court Manor Road Beverley HU17 7BY	SME	Installation of 4G equipment comprising MBNL 20.00m high Phase 5 monopole mounted on D9 roof with associated works	<p>Beverley Town Council has no objection to this application, especially as it is a more suitable location than the current one in use by the Beverley Arms.</p> <p>However, the Town Council requests the following conditions:</p> <ul style="list-style-type: none"> <li>• That given the close proximity to traffic, the base of the mast is appropriately secured and safeguarded to avoid damage and becoming a potential hazard in the event of a vehicular impact to the structure.</li> <li>• That East Riding of Yorkshire Council should be mindful when considering tree works that part of the reason for the Town Council and residents not objecting to this application is because the tree canopy provides cover for the mast to reduce visual impact. If arboreal work takes place, it should be carried out in such a way that allows the mast to remain as hidden as possible.</li> </ul>
19/03603/ PLF	Former Grants Bistro 22 North Bar Within Beverley HU17 8AX	SMW	Change the use from Restaurant (A3) to Retail (A1) (Unit 1) and flexible permission A1 (Retail), A2 (Financial and Professional Services) or B1A (offices) (Unit 2) and creation of two Self Contained Apartments (C3) and associated internal alterations	<p>Beverley Town Council has no objection to this application, on the condition the concerns of the Civic Society and Conservation Officer are addressed in terms of retaining historical features of the property, using materials appropriate to the building and that a more detailed application including materials to be used, etc., is submitted in due course.</p> <p>The Town Council welcomes the applicant's proposal to bring the property back into use, for retaining the ground floor as places of business and establishing the upper floors residential accommodation.</p>
19/03604/ PLB	Former Grants Bistro 22 North Bar Within Beverley HU17 8AX	SMW	As above	As above
19/03719/ VAR	Pasha Turkish Barber 2 Lairgate Beverley HU17 8EE	SMW	Removal of Condition 4 (Restriction on use of rear yard) on planning permission 18/00185/PLF (Change of use of hair salon (A1) to cafe (A3))	Beverley Town Council has no objection to this application.
19/03499/ PLF	31 Woodlands Beverley HU17 8BT	SMW	Erection of a single storey extension to rear and construction of a detached garage	Beverley Town Council has no objection to this application.

18/03346/ PLB	18, 20 And 20A North Bar Within Beverley HU17 8AX	SMW	Erection of first floor extension to rear at No.18, following refurbishment and internal alterations of existing single storey extension; Partial demolition of and alterations to walls and roof of single storey extension to rear at No.20, and alterations to ground floor unit and; Construction of dormer and roof terraces at second floor level, and internal alterations to No.20A	Beverley Town Council has no objection to this application, on the condition the concerns of the Civic Society and Conservation Officer (which the Town Council agrees with and supports) are positively addressed by the applicant.
18/03345/ PLF	18, 20 And 20A North Bar Within Beverley HU17 8AX	SMW	As above	As above
19/03774/ PLF	The Old Fire Station Surgery Albert Terrace Beverley HU17 8JW	SMW	Installation of high level window to rear	Beverley Town Council has no objection to this application.

#### 127/19: Environmental Planning Applications

Planning Ref	Address	Ward	Application Details	Comment
19/03882/ TPO	Bar House 67 North Bar Within Beverley HU17 8DG	SMW	TPO - BAR HOUSE, BEVERLEY, NO1 - 1960 (REF 459) T1, T2, T3, T4, T5, T6 and T8 - Reduce crown of 1 no. Lime tree (T1) by approximately 20% to re-balance and shape; Crown lift 1 no. Sycamore tree (T2) up to 6 metres and reduce branches by a maximum of 4 metres on east and west sides to clear lighting column, and small Cherry and TPO replacement Plane tree; Prune 3 no. Sycamore tree (T3, T4 and T5) to clean the crown by removing deadwood and crossing/weak branches; Fell 1 no. Lime tree (T7) due to inappropriate and oppressive location, potentially weak multi-stem base junctions and possible impact on boundary wall, to be replaced with 1 no. Whitebeam (Sorbus aria 'Lutescens'); Reduce crown of 2 no. Yew tree (T8 and T9) by a maximum of 25%, including reducing limb of (T9) by 4 metres over adjacent property.	Beverley Town Council has no objection to this application.

#### 128/19: To receive notice a proposed traffic regulation order (double yellow lines) from East Riding of Yorkshire Council regarding Bielby Drive.

The Committee noted the proposal.

#### 129/19: To receive notice a proposed temporary prohibition of through traffic from East Riding of Yorkshire Council regarding Armstrong Way.

The Committee noted the proposal.

#### 130/19: To receive notice a proposed temporary prohibition of through traffic from East Riding of Yorkshire Council regarding part of Minster Way.

The Committee noted the proposal.

**131/19: To consider revisions to the Community Emergency Plan.**

The Chair explained that the current Community Emergency Plan was out of date and needed revising, especially following the recent flooding of some residential properties due to extreme weather. Councillors discussed the need to ensure the most appropriate plan was in place and that additional equipment (e.g. sandbags, water pumps, etc.) be purchased to provide remedial support for the community at times of emergency before Humberside Fire and Rescue, East Riding of Yorkshire Council, etc., take over management of the situation. It was also discussed that all Councillors and Officers need to know who to contact in an emergency and that an up-to-date Plan would be the key to this.

**Proposal:** That the Chair of PPS and Town Council Officers update the Community Emergency Plan using the most recent templates from East Riding of Yorkshire Council. They will also research potential emergency support equipment, identify any associated storage needs and consider what training Councillors and Officers may require. Findings will be reported back at the PPS meeting on Tuesday 28<sup>th</sup> January 2020

**Proposed:** Cllr P. Astell                      **Seconded:** Cllr A. Willis

**Resolved:** *That the proposal be accepted.*

**132/19: To consider PPS Budget Line Costs as requested by Policy Committee.**

**Proposal:** That other than planning applications, the main agenda item for the PPS meeting scheduled for Tuesday 7<sup>th</sup> January 2020 will be to consider budgetary proposal, taking into considering comments from the forthcoming meeting between Cllr P. Astell and Cllr C. Wildey with members of Beverley in Bloom and research into emergency equipment costs. The recommendations from that meeting will then be taken forward to Full Council on Monday 13<sup>th</sup> January 2020 as part of the 2020/21 budget setting process.

**Proposed:** Cllr P. Astell                      **Seconded:** Cllr D. Boynton

**Resolved:** *That the proposal be accepted.*

**133/19: Beverley Beck: A Living Water Way** – to receive information about this project, which was developed by the previous council and has been approved for Commuted Sums funding following an application submitted by Officers.

The Deputy Town Clerk explained the scope and nature of the project to Councillors, who discussed how best to move this forward

**Proposal:** That at the PPS meeting on Tuesday 28<sup>th</sup> January 2020, the Deputy Town Clerk to provide recommendations as to how a working group consisting of Councillors and Officers could be formed, its remit and which external organization could be involved either on a constant or occasional advisory basis.

**Proposed:** Cllr P. Astell                      **Seconded:** Cllr A. Willis

**Resolved:** *That the proposal be accepted.*

**134/19: To receive an update on Allotments - Allotment Shop Contract Negotiation**

The Deputy Town Clerk reported that the Beverley and District Allotment and Garden Association had received the letter from the Chair of PPS and their committee were considering various options in terms of payments to start negotiations on a new contract for the building. Councillors discussed the need to recoup costs, but once the costs for the facility have been paid back to establish a low monthly nominal rent to ensure the Association can continue to use the facility for their desired purposes.

**Resolved:** *To await a reply from the Beverley and District Allotment and Garden Association.*

**135/19: To receive an update on the Skate Park.**

Although there was nothing to currently report, Councillors discussed the need to consider upgrading the current facility and that members would look at similar projects in other towns to assess costs and identify potential funding opportunities.

**136/19: To receive an update on litter/Grit Bins.**

The Deputy Town Clerk reported that installation of the approved grit bin at Maple Drive shops had been processed by East Riding of Yorkshire Council and would be in place within a few days. The Town Council will receive an invoice for this in due course.

Regarding litter bins, the Deputy Town Clerk reported that the East Riding of Yorkshire Council officers were still not responding regarding unsafe litter bins and the placement of a new bin on the Mill Lane side of Cherry Tree Lane level crossing. Councillors raised concerns regarding other bins.

**Proposal:** Given the lack of response from the appropriate East Riding of Yorkshire Council officers to the Deputy Town Clerk's repeated emails, if no response is received by the week ending Friday 29<sup>th</sup> November 2019, the Deputy Town Clerk will pass details of the specific bin issues to Cllr D. Boynton, who will then liaise with senior ERYC officers.

**Proposed:** Cllr P. Astell                      **Seconded:** Cllr D. Boynton

**Resolved:** *That the proposal be accepted.*

**137/19: To discuss the further development of a dog waste bag dispenser scheme.**

The Deputy Town Clerk reminded Councillors that an electronic sheet had been circulated to Councillors on 5<sup>th</sup> November, asking for them to make suggestions as to which lamp posts they would like to be considered for dog waste bag dispensers to be affixed, but to date no responses had been received other than previous suggestions for St Mary's West locations. Councillors discussed the best way to move this forward.

**Proposal:** That Cllr P. Astell takes responsibility for identifying three potential locations in Minster North and a further three in Minster South, and Cllr D. Horsley takes responsibility for St Mary's East. Once potential lamp posts have been identified, details will be forwarded to the Deputy Town Clerk by 7<sup>th</sup> January, who will visit the locations with the Town Handyman, take photographs/details and liaise with East Riding of Yorkshire Council to seek approval to affix the dispensers to them.

**Proposed:** Cllr P. Astell                      **Seconded:** Cllr D. Horsley

**138/19: To discuss the further development of increase benches/seating.**

Cllr P. Astell reported that he was still looking into the potential of benches for families in the Burdon Road area, but that finding funding streams to support costs was difficult. He will continue to pursue this and report back to the committee in the New Year.

**139/19: To receive an update on the Beverley in Bloom Working Group.**

It was reported that the Chair of PPS, Cllr C. Wildey, the Town Clerk and members of the Beverley in Bloom Working Group are meeting on Thursday 28<sup>th</sup> November at 1pm to discuss the future aspirations of the group and how the Town Council may be able to provide practical and/or financial support.

AWDJ

**140/19: To receive an update on the Christmas Lights Working Group.**

The Deputy Town Clerk reported that despite some delivery issues, the new lights had arrived and would be installed over the coming days by ERYC. It was also reported that the Beverley Lions switch-on ceremony had gone well at the Market Cross on Sunday 24<sup>th</sup> November and that the Christmas Lights Appeal Group were continuing to work hard to raise funds. Councillors expressed a desire to see Well Lane lit during future festive seasons – the Deputy Town Clerk reported that Peter Jacobson at ERYC was already aware of this and would look into the technical aspects of Well Lane next year.

**Resolved:** *On behalf of Beverley Town Council, the PPS Committee thanks the Christmas Lights Appeal Group for their hard work and dedication to raising funds to support festive lighting in the town.*

**The meeting closed at 7:40pm**

Signed: AWDTJnd

Dated: 13/1/2020