



Town Clerk: Ms. Helen Watson FSLCC

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Wednesday 20th November 2019

To all members of Beverley Town Council

Dear Councillor

FULL COUNCIL MEETING OF BEVERLEY TOWN COUNCIL

You are hereby summoned to attend the Full Council Meeting of Beverley Town Council to be held in the Council Chamber, 12 Well Lane, Beverley on **Monday 25th November 2019** to commence at 6.30pm.

Yours faithfully,

H. Watson

**Helen Watson FSLCC
Town Clerk**

Public Forum at 6.30pm: Beverley Town Council supports the rights of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.

AGENDA

- 1. Apologies for Absence**
- 2. Declarations**
 - (a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
 - (b) To note dispensations given to any member of the council in respect of the agenda items below.
- 3. To confirm and sign the minutes of the Full Council Meeting held on 21st October 2019**
- 4. To receive the following minutes:**
 - (a) Sign and Approve – Policy Committee (revised) on 14th October 2019
 - (b) Note – Planning, Property and Services Committee Meeting on 15th October 2019 (approved and signed at Planning, Property and Services Committee Meeting on 5th November 2019).
 - (c) Approve and sign – Planning, Property and Services on 5th November 2019.
 - (d) Approve and sign – Extra-ordinary Policy Committee Meeting on 11th November 2019.
 - (e) Note – Christmas Lights Working Group on 12th November 2019.

5. **Action Tracker**(see attached)
 - (a) To consider the revised Action Tracker as requested by Full Council on 21st October 2019.
 - (b) To receive a review of the recorded actions from the previous minutes.

6. **Mayor's Announcements and Correspondence** - Cllr D. Jack.

7. **CCTV:**
 - (a) To consider enhancements to Beverley's CCTV with guest Daniel Stoke from Wireless CCTV.
 - (b) To consider a request from Beverley Minster to extend the town CCTV system to take in the area around the church as a way to combat criminal damage to the building.

8. **Finances**
 - (a) **Bank Account Updates:** For Councillors to consider an update from the Chair of Policy regarding banking and CCLA.
 - (b) **Budget 2020/21:** The Town Clerk and Chair of Policy to report that 1st draft budget from Policy Committee is awaiting further information from PPS and Personnel Committee.
 - (c) **Internal Audit 2019/20:** The Town Clerk to update on the process to appoint an Internal Auditor.
 - (d) **Amendment to Approved Grants:** The Town Clerk to report on requested amendments to grants previously approved the Town Council (Beverley Park-run and R-Evolution Horticultural Project).

9. **Beverley Food Festival:** To consider and decide the future of Beverley Food Festival - Cllr D. Healy and Cllr D. Boynton.

10. **Town Council Van:** To consider various opens to acquire a replacement vehicle – Town Handyman to report.

11. **Beverley FM:** To receive an update from David Fewster (Station Manager) regarding the role Beverley FM plays within the wider Beverley community.

12. **Flooding:** To discuss the flooding experienced by Beverley residents on the evening of the 14th November 2019 and the response of ERYC and Beverley Town Council. – Cllr D. Healy, Cllr S. Rance, Cllr P. Astell and Cllr T. Astell.

13. **Lemgo Twinning Association:** To consider retrospective financial support regarding the Youth Fire-Fighters Twinning visit in October 2019 - Cllr D. Healy.

14. **V.E. Day 75th Anniversary Friday 8th May 2020:** To report that the event scope has been circulated to external event business organisations for proposals and costs - Cllr D. Jack and the Town Clerk.

15. **BACH Project:** To receive updates on the BACH Project from members of the Project Working Group.

16. **Library Gardens:** To receive an update on a potential project to rejuvenate this area – Town Clerk.
17. **Conference Reports:** To receive feedback from attendees to the following conferences:
 - (a) NALC Conference 2019 – Cllr T. Astell and Cllr C. Hopkins.
 - (b) ERNLLCA Conference 2019 – Town Clerk, Cllr P. Astell, Cllr C. Hopkins.
18. **Correspondence:** The Town Clerk to report on the following:
 - (a) The Town Council's response to Graham Stuart MP's request for community issues (as detailed at October Full Council).
 - (b) Rough Sleeper Report.
 - (c) 2020 Positive Action Grant.

Please note that copies of supporting documents are available upon request