

Beverley Town Council

Planning, Property & Services Meeting

31st July 2018

6.30pm at 12 Well Lane, Beverley

Present: Councillors Aird (Chair), B Cooper, D Elvidge and A Willis

In Attendance: Carol Oliver, Deputy Town Clerk

2 members of the public.

650 To receive apologies for absence

Apologies were received from Councillor G Cooper and Councillor P Dodsworth.

651 a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Councillor Elvidge declared a pecuniary interest in the letter from Pell Frischmann regarding proposed extension of CPZ for Mill Lane/Norwood as this is very near to his home address.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

No dispensations were given.

Councillor Aird requested permission for the item relating to the request for a bee hive on the Keldgate allotments is discussed at this point in the Agenda to enable the members of the public to speak. All agreed.

652 To consider the request for a bee hive on the Keldgate Allotments

The Deputy Clerk said she had received a request for two bee hives on the Keldgate Allotments. One bee hive would be empty as it would be used whilst cleaning the other. The sides of the bee hives would be enclosed with netting. The allotment holder is a member of the British Bees Association and the Beverley Bee Society. He has third party £10m public liability insurance. The purpose for keeping the bees is purely environmental and no profit would be made.

Members agreed the bee hive request as the allotment holder has insurance, there are only 14 plots on Keldgate and the area is protected. The Deputy Town Clerk is to write to the allotment holder to inform him they approve the request to keep bees due to his adequate insurance and assurances of keeping bees for environmental reasons. This agreement was given as the request is on the site of Keldgate allotments.

The members of the public left the meeting at 1835.

Resolved: The Deputy Town Clerk is to write to the allotment holder to inform him the request to keep two bee hives is approved due to his adequate insurance and assurances given of keeping bee hives enclosed with netting and for keeping bees for environmental reasons. This agreement was given as the request is on the site of Keldgate allotments.

653 To note the minutes of the Planning Property & Services meeting held on the 10th July 2018 which will have been approved at Full Council on the 30th July 2018.

Resolved: The minutes of the Planning Property & Services meeting held on the 10th July 2018 which were approved at Full Council on the 30th July 2018

654 To review the action plan of the Planning Property & Services meeting held on the 10th July 2018

Resolved: The action plan was reviewed.

655 Matters Arising from the above Minutes not on the Agenda

No matters arising.

656 To discuss:

(a) The remit of the allotment representatives

Members discussed the remit of the allotment representatives and it was agreed to write to them reminding them that gardening/growing advice be given if requested and that all tenancy matters of both the allotment holders and themselves are referred to the office. Councillor Aird is to write to an allotment representative re: his behaviour at the NGS day and the Deputy Town Clerk is to forward a letterhead and his address.

Resolved: The Deputy Town Clerk is to write to them reminding them that gardening/growing advice be given if requested and that all tenancy matters of both the allotment holders and themselves are referred to the office.

Resolved: The Deputy Town Clerk is to forward a letterhead and allotment representative address to Councillor Aird to enable her to write to him following his behaviour at the NGS Day.

(b) Trimming the boundary hedge at Sparkmill Allotments with Parklands Development

The Deputy Town Clerk reported a request had been received for the trimming of the hedge below the fence line along the Parkland developments.

Resolved: Members agreed to the trimming of the boundary hedge at Sparkmill Allotments with Parklands development from the Sparkmill budget line.

Councillor B Cooper said that he had received a report from an allotment holder of part of the path being weed killed when the plot holder was spraying his plot. The Deputy Town Clerk is to write to allotment holders to ask them to be careful with weed killer near the paths.

Resolved: The Deputy Town Clerk is to include a paragraph in the letter to all allotment holders being sent at the end of August in relation to bonfires, in connection with the spraying of weed killer carefully and avoiding the path.

(c) The complaint received re: NGS Day

Councillor Aird reported a complaint had been received from a member of the public about the NGS Day due to the path being uneven, wheel chair access would be difficult, and very few allotment holders were around to give advice and no refreshments were available.

Councillor Aird she had discussed this matter with the Clerk and the NGS Co-Ordinator and she proposed that allotment holders are asked to form a working party for the 2019 NGS Day with a view to holding two meetings to take this forward for 2019. Members agreed to this course of action. A poster is to be made for placing in the notice boards in September.

Resolved: A poster is to be prepared asking for volunteers from the allotments to form a working party for the NGS Day 2019.

657 To receive numbers on the Allotment Waiting List

The Deputy Town Clerk reported there are 17 on the waiting list, 9 who want the other half of their plot, 4 out of town, 3 who had been offered plots but did not want them at the present time and 1 on the waiting list.

The Deputy Town Clerk reported that the number of out of town on the waiting list had been reduced to enable the allotments to be fully tenanted.

658 To receive, for information, the works at Kitchen Lane Compound are completed as resolved at Full Council on 18th September 2017 minute number 405

Resolved: Members noted that the works at Kitchen Lane Compound as resolved at Full Council on 18th September 2017 minute number 405 is completed.

659 To receive an update on the Skatepark

The Deputy Town Clerk reported that there had been incidents of graffiti. Members agreed to ask the East Riding of Yorkshire Council to remove this as soon as possible at a cost of £150 from the Skatepark Account.

Resolved: The Deputy Town Clerk is to return the deed to the East Riding of Yorkshire Council to ask them to remove the graffiti as soon as possible at a cost of £150 from the Skatepark Account.

660 To consider grit and litter bin requests

No litter or grit bin requests received.

Nolleth Crescent Grit Bin – East Riding of Yorkshire Council have checked the grit bin and the grit has not been used and members agreed this bin to be sited at the area in front of the Burden Road Flats.

Resolved: The Deputy Town Clerk to request the Nolleth Crescent Grit Bin is re-sited at the Burden Road Flats.

661 To receive the Beverley in Bloom Co-Ordinator's Report

Resolved: The Beverley in Bloom Co-Ordinator's Report was received and a letter of thanks is to be sent to Dr Waddington for all his hard work.

662 Planning Applications - The Committee's views are sought on the following planning applications, on which the Town Council has been consulted by the Local Planning Authority.

Number	Address 1	Ward	Plan Type	Application	Decision
18/01452	Lawns Cottage, 1 Blucher Lane	MS	F	Erection of detached garage following demolition of existing	No objection
18/01746	Land North West Of Figham Roundabout Woodmansey	Wood	Strat F	Hybrid application for: Outline planning permission for the erection of a pub/restaurant (Use Class A3/A4) and/or restaurant (Use Class A3/A5) and/or gym (Use Class D2) and business uses (Use Class B1) with all matters reserved except for access; and Full planning permission for the erection of a food store (Use Class A1) and coffee shop (Use Class A1/A3) along with associated car parking, servicing and landscaping	No objection
18/01935	89 Norwood	SME	F	Erection of single storey extensions to rear (Revised scheme of 18/00534/PLF)	No objection
18/01995	21 Conington Avenue	MS	F	Erection of single storey extension to rear	No objection
18/02008	237 Holme Church Lane	MS	F	Erection of a double storey side extension with erection of a single storey rear extension after demolition of single storey extension and conservatory	No objection
18/02210	Beverley Racecourse Beverley Westwood York Road	SMW	F	Installation of a 20m monopole telecommunications mast supporting 4no. 600mm dishes, with 6no. Antennas fixed to headframe, link AC cabinet, Huawei 3900A cabinet, FCOA cabinet, 2no. 3m high gantry poles on tower base, 450mm wide cable ladder, 2.1m high palisade fencing with gate access and associated works	No objection

16/02784	Land North Of Minster Way	Wood	Strat F	Hybrid application consisting of: (a) Full planning permission for the erection of 325 dwellings with associated access, parking, open space, landscaping, sustainable drainage, infrastructure and construction of roundabout off Minster Way, (b) Outline planning permission for the erection of up to 575 dwellings with associated access, parking, open space, sport pitches, landscaping and infrastructure and construction of 500 space park and ride scheme with bus link to Flemingate (all matters reserved) Land North Of Minster Way Woodmansey East Riding Of Yorkshire HU17 0SY	No objection In principle but would request fewer dwellings and more green spaces
18/01972	32 Athelstan Road	SME	F	Erection of single storey extension to side, two storey and single storey extensions to rear, single storey extension to front and detached garage	No objection
17/03348	10 Dyer Lane	SMW	F	Continued use of shop as nail salon	No objection
18/01905	22 Copandale Road Molescroft	SMW	F	Construction of dormer extensions in roof at side and rear	No objection
18/01921	25 Becksid North	MS	F	Erection of single storey extension to rear with roof lights, and erection of replacement boundary wall not exceeding 2m high following removal of existing timber fence	No objection
18/01895	Armstrong House, Unit 14 Flemingate	MS	F	Erection of a single storey glazed orangery with retractable awnings over existing external seating area with kitchen extension	No objection
18/02196	Oak House, 43 North Bar Without	SMW	F	Erection of Orangery to rear of existing outbuilding and associated internal and external alterations	No objection
18/02167	Stage Fright Unit 10 Flemingate	MS	F	Change of use and subdivision of Unit 2A to A1 and/or A3 and/or A4.	No objection
18/02201	67 Norwood Grove	SME	F	Erection of single storey extension to rear	No objection
18/02168	The Creative Lab Unit D2A Flemingate	MS	F	Continued use as retail/food and drink and drinking establishments (use classes A1/A3/A4)	No objection
18/02163	35 Saturday Market	SMW	LBC	Installation of replacement timber windows	Withdrawn
18/02124	Whites Restaurant, 12 North Bar Without	SMW	F	Change of use of first and second floor to form extension to existing ground floor restaurant	No objection
18/02245	24 Queens Road	MN	F	Erection of two storey dwelling	No objection
18/02222	The Old Coaching House, 43 North Bar Within	SMW	F	Change of Use from Retail to Private Residential part of ground floor and associated internal alterations	No objection
18/02223	The Old Coaching House, 43 North Bar Within	SMW	LBC	Change of Use from Retail to Private Residential part of ground floor and associated internal alterations	No objection
18/02230	75 Keldgate	MS	F	Erection of single storey extension to rear	No objection

663 Environmental Planning Applications - The Committee's views are sought on the following tree applications, on which the Town Council has been consulted by the Local Environmental Planning Authority:

18/02173

BEVERLEY CONSERVATION AREA: Purple plum in neighbouring garden: remove left hand stem in contact with wall to prevent damage.
27 Tiger Lane

Resolved: No objection

18/02203

BEVERLEY CONSERVATION AREA: T1 Purple Plum: fell, T2 Willow: crown lift to 5m and dead wood.
York Villa, Seven Corners Lane

Resolved: No objection to the crown lift of the Willow but object to the felling of the purple plum

18/02231

BEVERLEY CONSERVATION AREA: Contorted willow: fell, due to being in decline.
32 Wood Lane

Resolved: Objection – suggest crown lift

18/01938

BEVERLEY CONSERVATION AREA: Leylandii x2; reduce to height of wall to provide light and space to adjacent tree, Cypress: fell, Yellow Cypress: fell to increase space and light to adjacent trees
The Old Hall, 2 Vicar Lane

Resolved: No objection

18/02227

TPO BEVERLEY NO.36 - 2006 (REF:996) G1 AND BEVERLEY CONSERVATION AREA: T1 and T2 Holly: 2m crown reduction and shape sides
14 Westwood Way

Resolved: No objection

18/02244

BEVERLEY CONSERVATION AREA: Lime: Raise canopy to approx 4m from ground to clear garden wall, garage & neighbours fence. Sycamore: 4m canopy raise from ground to clear garden wall and adjoining property
Cedar Lodge 65 Westwood Road

Resolved:

18/02328

TPO HURN LODGE, BEVERLEY - 1974 (REF:451) A1: Sycamore T4: Crown Pruning works to reduce weight and overhang above garden. Fully remove branch to west @4.5m AGL Reduces branches to north-west and north @4m to 4.5m AGL, by 3 to 4m Prune adjacent smaller branches to re-balancer crown
13 New Walk

Resolved: No objection

664 To receive and consider consultations

(a) To consider the letter from Pell Frischmann regarding proposed extension of CPZ at Mill Lane/Norwood

Resolved: Members agreed to support the proposed extension of the CPZ at Mill Lane/Norwood.

665 To receive and consider road closures

(a) Proposed waiting restrictions for Woodmansey Mile & the new spine road for the new residential development to the east of Keldmarsh Primary School. The restrictions are proposed to be implemented to

allow for good visibility on the junctions and prevent any access issues once the residential development is completed

Resolved: The proposed waiting restrictions for Woodmansey Mile & the new spine road for the new residential development to the east of Keldmarsh Primary School are noted. The restrictions are proposed to be implemented to allow for good visibility on the junctions and prevent any access issues once the residential development is completed

- (b) Trinity Lane - section of existing Controlled Parking Zone bay to be removed and replaced with No Waiting at Any Time restrictions. The changes are proposed to be made to help alleviate access issues for a nearby residential garage

Resolved: The Trinity Lane - section of existing Controlled Parking Zone bay to be removed and replaced with No Waiting at Any Time restrictions was noted. The changes are proposed to be made to help alleviate access issues for a nearby residential garage

665 To receive a Report of Decision Notices

Application Number	Address	Description	Decision
18/01541	64 North Bar Within	Proposed amendment to previously approved Listed Building Consent (17/01894/PLB) - Reduction of the proposed works including removal of the extension to the rear of the existing dining room and replacement of the single flat roof light over the gym with 2 no. smaller roof lights	Approved
18/01462	4 St Mary's Terrace	Erection of a single storey extension, construction of replacement dormer window and installation of roof light to rear	Approved
18/01701	56 Westwood Road	BEVERLEY CONSERVATION AREA: T1 Purple Norway maple; crown clean to remove dead and damaged limbs, T2 Cypress; fell, T3 Twisted Willow; fell, G4 Lawson Cypress x4; 1.5m reduction in height, T5 T6 Leylandii x2: fell, T7 Lime: 3m overall crown reduce to create balanced shape and crown thin to remove epicormic growth and dead wood. All overhanging limbs to be pruned back along ten foot to provide adequate vehicle clearance.	Approved
18/0170	39 North Bar Within	BEVERLEY CONSERVATION AREA: T1 Yew, rear garden: Fell; due to inappropriate size and location and negative impact on boundary wall and neighbouring garages	Approved
18/01590	1 Cottage Mews	TPO COTTAGE HOSPITAL, BEVERLEY - 1987 (REF:432) G1: T1 Yew and T2 Sycamore: Crown lift to 2.3m - 5.2m high to give adequate clearance above highway as requested by ERYC streetscene services.	Approved
18/01399	County Hall Cross Street	Alterations including replacement/relocation of door and windows, installation of new ramp, rehang of an external door and replacement extractor fan grill	Approved
18/01518	8 Armstrong Way	Erection of single storey extension to side and rear, following removal of conservatory	Approved
18/01349	73 Chester Avenue	Erection of a single storey extension to front and conversion of existing garage to form additional living accommodation	Approved
18/01863	39 North Bar Without	PO BEVERLEY NO.38 - 2006 (REF:1041) T1 AND BEVERLEY CONSERVATION AREA: t2 Purple Beech: 3-4m crown lift, light pruning including crown cleaning of any dead wood and crossing branches	Approved
18/01474	Harpers, 36 Lairgate	Installation of replacement illuminated fascia sign, non- illuminated wall	Approved

		sign and display of non-illuminated menu board in connection with rebranding	
18/01536	Land South Of Fox Cottage 68 Becks Beckside	Erection of a dwelling (Resubmission of 18/00482/PLF)	Approved
18/01606	10 Bishops Croft	Erection of single storey extension to rear following demolition of existing conservatory, erection of detached summerhouse/garden store following demolition of existing garage and shed and erection of boundary fence	Approved
18/01867	10 Manor Close	Erection of a single storey extension to rear following demolition of existing lobby	Approved
18/01338	The Old Stables, Rear of 50 North Bar Without	Erection of a dwelling following demolition of existing coach house	Approved
18/01500 LBC	Oak House, 43 North Bar Without	Erection of Orangery to rear of existing outbuilding and associated internal and external alterations	Approved
18/00664	Squash Courts Norwood Park Recreation Club Lane	Erection of two storey extension to existing squash court building and associated parking and external works	Approved
18/01904	County Hall	Demolition and re-construction of the existing roof of K Block (The Vaults) within County Hall	Approved

Resolved: The report of notices of decisions was noted.

The meeting closed at 1955.

Action Plan 31st July 2018 – Planning Property & Services

Action	Person Responsible	Date
Min 652 - Write to allotment holder on Keldgate re: keeping bee hives	Deputy Town Clerk	Operational
Min 656 (a) - Write to allotment representatives re: their remit	Deputy Town Clerk	Operational
Send a letterhead and address of allotment representative to Councillor Aird	Deputy Town Clerk	Operational
Min 656 (b) - Arrange trimming of hedge at Sparkmill allotments with Parklands Development	Deputy Town Clerk	Operational
Min 656 (b) - Write to allotment holders re: weed killing when sending letter re: bonfires	Deputy Town Clerk	Operational
Min 656 (c) - Poster for NGS Day	Deputy Town Clerk	30/09/2018
Min 659 - Return form to ERYC re graffiti on skatepark for it removal	Deputy Town Clerk	Operational
Min 660 - Request the move Nolleth Crescent Grit bin to area in front of Burden Road flats	Deputy Town Clerk	Operational
Min 661 - Write to Beverley in Bloom Co-Ordinator to thank for his work	Deputy Town Clerk	Operational
Min 664 - Write to Pell Frischmann to support proposed extension of CPZ at Mill Lane/Norwood	Deputy Town Clerk	Operational
Min 665 - Respond to consultations	Deputy Town Clerk	Operational