

BEVERLEY TOWN COUNCIL

POLICY COMMITTEE MEETING

GREEN PAPER MINUTES

27th January 2014

Present: Councillors Pinder (Chair), Gray, Jack, Pearson, Sweet and Whitfield

In Attendance: Helen Watson – (Town Clerk)

690 To consider staffing finances for 2014/15 (Please see Private and Confidential spreadsheet circulated)

Discussion took place the staffing finances set out in the spreadsheet circulated. Councillors expressed concern at the current balance between workload and staff hours, and the levels of overtime being worked. Advice is to be sought from ERNLLCA regarding professional qualifications required by officers to exercise the statutory Power of Competence.

Resolved – that the Personnel Committee review all aspects of the Council's current personnel arrangements including contracts, hours, policies (including but not limited to overtime, sickness/attendance) and that any remaining moneys in the 2013/2014 Councillor training budget line be applied to engaging advice from ACAS to ensure any such review or change of terms of employment or employment policy shall conform to best practice. Councillor Pinder to attend the next Personnel Committee Meeting to advise them on the discussions held at this meeting in regard to this item. Advice is to be sought from ERNLLCA regarding professional qualifications required by officers to exercise the statutory Power of Competence.

Action Plan

Min 690 – Policy Chair to address Personnel	Cllr Pinder	Next Personnel Meeting
Qualifications required by officers	The Town Clerk	Next Policy Meeting