



**Town Clerk:** Ms. Helen Watson FSLCC

**Office Address:** 12 Well Lane, Beverley, East Yorkshire, HU17 9BL

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Date: 19<sup>th</sup> December 2019

To Members of the Policy Committee: T. Astell, D Boynton, D. Healy,  
C. Hopkins, D. Horsley, D. Jack, L. Johnson and M. Pinder (Vice-Chair).

Dear Councillor

## **POLICY COMMITTEE**

You are hereby summoned to attend a Policy Committee Meeting of the Town Council to be held on **6<sup>th</sup> January 2020 at 6.30pm** in the Council Meeting Room, Beverley Town Council, 12 Well Lane, Beverley.

**Yours sincerely**

*Helen Watson*

Helen Watson  
**Town Clerk**

**Beverley Town Council supports the rights of anyone to record this meeting in so far as is possible within the constraints of the council's meeting rooms, but advises that no-one may disrupt the meeting in doing so. Anyone wishing to record council meetings should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded.**

### **AGENDA**

- 1. To receive and accept apologies for absence**
- 2. Declarations of Interest**
  - a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.**
  - b) To note dispensations given to any member of the council in respect of the agenda items listed below.**
- 3. To elect a new Chair for the remainder of the 2019/20 Municipal Year.**
- 4. To receive an update report from the Clerk on Transparency (Policy 15.7.19 min 6/19).**
- 5. To review and approve the attached payments to be made.**
- 6. To review and approve the bank balances.**
- 7. To consider the income and expenditure report.**
- 8. To consider the draft budget prior to final consideration at Full Council on 13<sup>th</sup> January 2020.**

9. **To consider the exclusion of the public from the meeting on the grounds that confidential information in relation to the employment of staff shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).**

**Motion:** that the public be excluded from the meeting on the grounds that confidential information in relation to the engagement of staff shall be disclosed (Public Bodies (Admission of Meetings) Act 1960).

10. **To consider issues relating to a recent Data Protection Information Request.**